

## **Payment details:**

In order to keep monies as simple as possible, you will be sent a PayPal invoice for the coming weeks in the month ahead. Please, if your circumstances change and you find payments difficult, get in touch with Bethan Smith asap. I will always aim to be as supportive as possible.

Quick reminder - (Generally) I do not work school holidays, as I have primary aged children. You will only be invoiced for the weeks I am working in any up-coming month; which does bring costs down a little for parents/guardians. I do occasionally tutor over holiday periods, for example GCSE students or if I am running a special (one-off) course but payment for this will be arranged separately.

My business PayPal account is: [mrsbethansmith1983@gmail.com](mailto:mrsbethansmith1983@gmail.com). This is the same address linked to my google account, from which online lessons are taught.

When you have made a payment you will be sent a receipt as soon as possible. If you make a payment and you do not get a receipt within 5 days, please notify Bethan Smith of this, at your earliest convenience. Hopefully, this will be a rare occurrence and using PayPal will work well all-round!

For GCSE students, I kindly request 4 weeks notice, if you choose to leave a course. For all other students, I kindly request at least 2 weeks notice, should you choose to no longer take part in lessons.

If you would rather pay by bank transfer, please let me know.

Thank you for choosing me to support your child/young person. I am very much looking forward to this years' lessons. **If you have not already done so, please complete the registration form as soon as you can.**